

**Stafford Public Schools
Gift Receipt**

Received From _____ Date _____

Address _____

Number of Items

Books _____ Magazines _____

Paperbacks _____ Other _____

The library media center welcomes gifts but accepts them with the understanding that it has the right to handle or dispose of them in the best interest of the library. Such material may be added to the collection provided it meets with the standards of selection. Once given to the Library they cannot be returned to the donor.

The Library acknowledges this gift for tax purposes, but cannot assess the monetary value of gifts. It is the responsibility of the donor to determine the monetary value of gift books and other materials.